

Meadow Park School

STRATEGIC PLANNER 2017/18 – Autumn Term

AUTUMN TERM A			
Week	Monday	Wednesday	Other
4th to 8th September	Whole school	Curriculum & planning	INSET (Mon) Staff appraisal / performance man. – Mon 4 th Sept. New pupil intake cycle 1 of 6
11th to 15th September	Departmental	Pupil profiles & records set up	Progress stocktake – Tues. Autumn term newsletter
18th to 22nd September	Team	Safeguarding forum	Twilight 1 of 6 (Thurs until 530)
25th to 29th September	Pupil conferencing	Black boxes of evidence	Progress stocktake – Tues. Governing body meeting – Thurs 28 th Sept. Web site audit / update
2nd to 6th October	Subject	Marking, feedback & assessment	QA of Teaching & Learning – Observations Pupil Leadership Team Elections – all week
9th to 13th October	Department	Restorative practice forum	Progress stocktake - Tues Assessment centre week Budget scrutiny – 11 th Oct
16th to 20th October	Team	Progress tracking summary	Music Themed Day – Thurs 19 th Oct. Departmental trips – Fri 20 th Oct. Leadership & management strategic planning weekend (Fri / Sat)

AUTUMN TERM B			
Week	Monday	Wednesday	Other
30th Oct to 3rd November	Whole school	Attendance forum	Progress stocktake – Tues. INSET (Mon & Tues) – Team teach training New pupil intake cycle 2 of 6
6th to 10th November	Team	Pupil profiles & records scrutiny	Twilight 2 of 6 (Thurs until 530) Reintegration week 1 of 4 Behaviour audit 8 th Nov
13th to 17th November	Pupil conferencing	Pupil premium forum	Progress stocktake – Tues.
20th to 24th November	Department	Black box scrutiny	Progress consultation sessions with parents (Wed 22 nd Nov until 600pm)
27th Nov to 1st Dec.	Team	Curriculum & planning scrutiny	Progress stocktake – Tues.
4th to 8th December	Department	Marking, feedback & assessment scrutiny	Governing body meeting – Thurs 7 th Dec. Stay safe themed day – Fri. 8 th Dec Assessment centre week
11th to 15th December	Staff well-being forum	Progress tracking summary	Christmas activity & winter sports day – Wed. Family & friends Christmas lunch & Christmas singalong-Thur Departmental trips – Fri. 15 th Dec

STRATEGIC PLANNER 2017/18 – Spring Term

SPRING TERM A

Week	Monday	Wednesday	Other
4th to 5th January 2018	Whole school	Pupil profiles & records scrutiny	Progress stocktake – Tues. New pupil intake cycle 3 of 6 Budget scrutiny – Wed 6 th Jan France residential trip – begin planning.
8th to 12th January	Pupil conferencing	SEND forum	Twilight 3 of 6 (Thurs 11 th Jan until 530) Spring term newsletter
15th to 19th January	Department	Performance & appraisal forum	Progress stocktake – Tues.
22nd to 26th January	Team	Restorative practice forum	Reintegration week 2 of 4 Budget Close down – no more spending
29th Jan to 2nd February	Subject	Marking, feedback & assessment scrutiny	Progress stocktake – Tues. Governing body meeting – Thurs 1 st Feb. Assessment centre week Web site audit / update
5th to 9th February	Department	Progress tracking Summary	Resilience and mental health themed day – Thurs. 8 th Feb. Departmental trips – Fri 9 th Feb.

SPRING TERM B

Week	Monday	Wednesday	Other
19th to 23rd February	Whole school	Governance forum	Progress stocktake – Tues. New pupil intake cycle 4 of 6
26th Feb to 2nd March	Team	Curriculum & planning scrutiny	Twilight 4 of 6 (Thurs 1 st March until 530)
5th to 9th March	Department	Pupil profiles & records scrutiny	Progress stocktake – Tues Behaviour audit – 7 th March
12th to 16th March	Pupil conferencing	Black box scrutiny	Reintegration week 3 of 4 QA of Teaching & Learning – Observations (all week)
19th to 23rd March	Team	Safeguarding forum	Progress stocktake – Tues. Governing body meeting – Thurs 22 nd March Assessment centre week
26th to 29th March	Staff well-being forum	Progress tracking summary	Meadow Park bake off – Wed 27 th March Departmental trips – Thurs 29 th March Leadership & management strategic planning eve (Thurs / Fri)

STRATEGIC PLANNER 2017/18 – Summer Term

SUMMER TERM A

Week	Monday	Wednesday	Other
16th to 20th April	Whole school	Marking, feedback & assessment scrutiny	Progress stocktake – Tues. New pupil intake cycle 5 of 6
23rd to 27th April	Department	Policy forum	Twilight 5 of 6 (Thurs until 530)
30th April to 4th May	Team	Attendance forum	Progress stocktake – Tues. Budget scrutiny – 2 nd May
7th to 11th May	Pupil conferencing	Curriculum & planning scrutiny	Behaviour audit – 9 th May Summer term newsletter
14th to 18th May	Subject	Pupil profiles & records scrutiny	Progress stocktake – Tues. Governing body meeting – Thurs 17 th May Family & friends BBQ / progress consultation – Fri.18 th May Web site audit / update Assessment centre week
21st to 25th May	Department	Progress tracking summary	Departmental trips – Fri 25 th May

SUMMER TERM B

Week	Monday	Wednesday	Other
5th to 8th June	Whole school	Attendance forum	Progress stocktake- Tues. New pupil intake cycle 6 of 6
11th to 15th June	Team	Governance forum	Twilight 6 of 6 (Thurs until 530) Reintegration week 4 of 4
18th to 22nd June	Department	Black box scrutiny	Progress stocktake – Tues. QA of Teaching & Learning – Observations (all week)
25th to 29th June	Pupil Conferencing	Pupil profiles & records scrutiny	Budget Scrutiny – Wed. 27 th June
2nd to 6th July	Team	Final reports	Progress stocktake – Tues.
9th to 13th July	Staff well-being forum	Marking, feedback & assessment scrutiny	Governing body meeting – Thurs 12 th July Departmental trips – Fri 13 th July Assessment centre week
16th to 20th July	Department	Progress tracking summary	Family & friends meal & Disney singalong- Thurs. 19 th July Whole school trip – Fri 20 th July
23rd to 25th July	Whole school		Activity days Mon-Wed