



Addendum for First Aid Policy (COVID-19)

Date: September 2020

Review date: Autumn 2021

Introduction

There are a number of changes which are necessary to this policy to ensure that we are in line with government guidance during this pandemic.

This document is to be read alongside our current First Aid policy

Section	Changes
3.1 Roles and Responsibilities	Appointed person is Pip Parle. Responsible for ensuring school has enough PPE equipment for all first aiders. Bins are available to dispose of PPE
4.1 First Aid Procedures	If appropriate and the student is capable enough the staff should give them the first aid kit to treat their own injury. Staff should ensure they have PPE on before approaching and treating a student who is unable to treat themselves. After treating then pupil they should dispose of the PPE in the identified bins as designated in the Covid- 19 tab on sharepoint. If a parent is contacted to collect the child, social distancing measures must be adhered to and the parents should not enter the school building, the student will be brought outside to them. If the student presents with any Covid-19 symptoms, staff should remove pupil from 'bubble' and place them in isolation room, contact parents and inform Head Teacher immediately. If a student requires a cold compress, staff will need to use wet paper towels instead of compress to avoid cross contamination.
4.2 Offsite Procedures	No staff will be taking pupils off site until further notice
6.2 Reporting to The HSE	Reportable diseases including Covid-19
7. Training	All staff will be given instructions about how to correctly wear and dispose of PPE equipment (this will be found in Covid-19 section on sharepoint.
8. Covid-19 additional safety measures	Due to a staff member or student testing positive for Covid-19, movement should be limited to the medical room where the medication for students is kept. 1 member of staff who is multi bubble will be designated to administer medication to all students who require it. (Debbie Griffiths) Medication log will now be found on Sharepoint in Safeguarding in First Aid Tab to reduce use of folders and pens. All other First Aid notes will be placed in this file including accident logs. Multi Bubble nominated staff (Pip Parle) will ensure that there is a fully stocked first aid kit in each bubble including a thermometer so no first aid staff need to enter the Medical Room. Medical room should only be used in an emergency.