

Listening to instructions for task and assessment completion. Class discussions Q&A sessions	Introducing themselves to employers and peers. Presentation skills. Communicating questions to employers in polite and professional manner.	One to One discussion & Q&A sessions. Class discussions & feedback	Listening to instructions and peers. Q&A Discussion and feedback	Listening to instructions Verbal Q&A Listening to information. Communicating effectively with external agencies and personnel.	Communicating effectively using suitable and correct choice of words during interview. Listening carefully to questions for correct responses. Presentation skills
Numeracy & Mathematical Reasoning	Numeracy & Mathematical Reasoning	Numeracy & Mathematical Reasoning	Numeracy & Mathematical Reasoning	Numeracy & Mathematical Reasoning	Numeracy & Mathematical Reasoning
Calculating distance and times of travel from home to a college/Uni/Workplace. Time management skills	Calculating hours of work/ salary payments. Understanding public transport timetables and fares. Reasoning - Reasons of choice for work experience.	Layout, Presentation & alignment of CV. Target calculations Calculating start & completion dates	Participating in team building activities. Logical thinking & reasoning strategies/ Problem Solving	Numeracy calculations Time calculations	Data Interpretation Targets & Predictions
Creative Media	Creative Media	Creative Media	Creative Media	Creative Media	Creative Media
Use of lap tops /computer Suite, websites, interactive quizzes.	Interactive websites, Interactive whiteboard zoom, teams virtual sessions, computers/laptops, email addresses.	Interactive media and CV exemplar websites. Zoom/Team online workshops	Video clips Vlogs Blogs	Websites. Social Media Reviews Vlogs	Zoom/Teams meetings