



Meadow Park

Patience, Guidance and Determination

Provider Access Policy

Policy lead:	Head of School
Reviewed and edited:	Spring 2023
Next review date:	Spring 2024
Approval by Governors:	Summer 2023

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Ask Apprenticeships
- The Army
- Engie

- EWC
- ForHousing
- HMRC
- Keepmoat Homes
- KCC
- Livv Housing
- JCP Merseyside Schools Adviser
- JMET
- Vodafone

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

- BCD Travel
- Ebi (Formerly JMET)
- EWC
- GW Services Ltd. (Engineering)
- HMRC
- KCC
- NHS Trust
- St Helens College
- TH Gas Ltd
- JMET

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr P. Devlin, Careers Lead or Mrs J. Morgan, Careers Coordinator by emailing meadowpark@knowsley.gov.uk or calling 0151 477 8100.

Opportunities for access

The school offers the six provider encounters required by law (**marked in bold text**) and a number of additional events, integrated into the school careers programme. **(See table below)**

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Lead to identify the most suitable opportunity for you.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7/8	Event for Technical College		Taster sessions at local colleges/training Providers and work experience employer provider

Year 9	Meetings with career adviser	Meetings with career adviser. KS4 options events- College visits/Meet the employer talks	Meetings with career adviser. Further visits to training providers/employer opportunities.
Year 10	Life-skills work experience preparation sessions.	Meetings with career adviser. Visits to local colleges and employers for Post 16 opportunities. HE visits	Work experience placement
Year 11	Commence weekly work experience placements.	Post 16 apprenticeships workshop day Weekly work experience placements. Local College visits/HE visits	Post 16 interviews with local employer. Transitional taster days at college providers.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk