



Meadow Park

Patience, Guidance and Determination

Tuesday 14th October 2025

Dear Parents, Carers, and Pupils,

We are currently looking for a parent/carers to join our Management Committee.

Management Committee Members are essential for the effectiveness and success of the school, and it is an extremely rewarding and fulfilling role.

A Management Committee is very similar to a Governing Board, but as we are a Pupil Referral Unit we have a Management Committee. The difference from a Governing Board is that most of the committee members are Senior Leaders from Knowsley schools. This is because Meadow Park serves all Knowsley schools.

Our Management Committee have a broad range of skills and experiences, and all share a common interest of wanting the best possible education for the pupils in our school.

What is the role of the Management Committee?

- Helping to set and review the school's strategic direction and agreeing targets for improvement
- Holding the Headteacher and school leaders to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the school and making sure public money is well spent

The role of a Parent/Carer Committee Member:

As a Parent/Carer Committee member, you'll work with the Committee to make sure it effectively carries out its duties. You'll also play a vital role in bringing a parental perspective to the Management Committee, but you're not there to speak 'on behalf' of the parent body.

To be a Parent/Carer Committee member you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the Management Committee delivers effective governance

What does the role offer?

- A chance to develop your own personal skills
- Access to a programme of free training in respect of education/governance matters

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- A sense of achievement in helping make a difference to pupils reaching their potential
- The support and guidance from fellow members

Expectations of Committee Members:

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Committing to a term of office

We would be delighted to hear from anyone who:

- Is interested in pupils' education and the performance of the school
- Has spare time and the energy for the role
- Is able to work well as part of a team
- Has an enquiring mind and the confidence to ask questions and debate issues that affect the school
- Can consider matters objectively and make informed judgements

We encourage applications from all members of society, regardless of background, gender, ethnicity, disability or age (as long as you're over 18).

How to apply:

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to Miss Cleary by email: meadowparkknowsley.co.uk by Monday 3rd November 2025. If we receive more applications than there are vacancies, an election ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Mrs Eaton, School Business manager 0151 477 8102.

Kind regards,

Miss J. Cleary



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Candidate name:	
Parent/Carer of:	
Candidate email address and phone number:	
Candidate statement:	I want to be on Meadow Park's Management Committee because:

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

Signed: _____ Date: _____